



<u>Name of Meet</u>	CAITLIN LEHMANN MEMORIAL MINI & 11/Over MEET @ Saint Peter's College
<u>Meet Sanction #:</u>	NJS120311SCB
<u>Host Club:</u>	Cougar Aquatic Team
<u>Date of Meet:</u>	Saturday, December 3, 2011
<u>Location:</u>	The pool is located at Saint Peter's College, Victor Yanitelli Recreational Center, Jersey City, NJ: (see directions).
<u>Facility Info:</u>	The pool is an eight-lane, 25 yard pool with non-turbulent lane lines, pedestal-style starting blocks, and Colorado Timing System. Bleacher seating is available; however, all swimmer bags & equipment are not permitted in the pool area and must be stored in the designated marshalling/waiting area. The meet will be run using 6 lanes (lanes 3-8). The depth at the start end (lanes 3-8) is 9 1/2 feet, and the depth at the turn end is 4 feet.
<u>Pool Certification Statement:</u>	The competition course has not been certified in accordance with 104.2.2C(4). Note that this statement is a required meet announcement statement, and refers to the pre-certification of the pool length measurement in regards to National and World Record swims which may occur in the pool. The fact that this pool is not certified in accordance to 104.2.2C(4) does not impact on the validity of the times achieved in this pool. Times swum at this meet will in fact be entered in SWIMS and are eligible for qualifying for any other USA Swimming sanctioned competition.
<u>Meet Director:</u>	Debbie Flint, Debflintnj@comcast.net
<u>Meet Referee:</u>	John Butler - j.m.butler@comcast.net
<u>Meet Marshal:</u>	Judy Montalbano, coachjudym@comcast.net
<u>Team Contact</u>	Judy Montalbano, coachjudym@comcast.net
<u>Entry Coordinator:</u>	BE Smartt, Inc., 604 Paxson Avenue, Mercerville, NJ 08619 Phone: Ellen 609-558-0988 Fax: 609-587-7751 E-Mail: entries1@juno.com <ul style="list-style-type: none">• When e-mailing your entries, please put clehmann2011 in the subject line.• Overnight or express delivery is recommended, however, <i>please sign the waiver</i> so that the package will be delivered even if no one is there to sign for it.• Call Be Smartt, Inc at 1.609.558.0988• Best time to call after 8:00PM and weekends
<u>Entry Deadline:</u>	<ul style="list-style-type: none">• All entries will be accepted on a first come basis.• Meet Entries will be taken until the meet fills. The host club must stay within the four hour per session rule.• Entry Deadline Date: Saturday, Nov 19th, 2011



	<ul style="list-style-type: none">• Email entries to: entries1@juno.com- OR -• Mail Entries to: BE Smartt, Inc., 604 Paxson Avenue, Mercerville, NJ 08619• When e-mailing your entries, please put clehmann2011 in the subject line.• If you are not e-mailing your entries, then overnight or express mail is recommended, <i>but waive the signature</i>.• It is not necessary to use overnight or express mail to send a hard copy and check which are sent in support of an email entry.
<u>Meet Format Waiver:</u>	<p>The host club has the right to change the format of the meet with the approval of the sanctioning chairman and age group or senior chairman. These changes would be made for a more efficient swim meet for the swimmers and the host club. Reasons for these changes include:</p> <ul style="list-style-type: none">• To allow more swimmers to swim.• To conform to facility capacity limits or for facility safety concerns.• To condense the meet into smaller time frame. <p>Some of the changes that can be made: 1) add a session, 2) heat limit distance events, and 3) to condense sessions.</p>
<u>Internet Website Posting:</u>	<p>Swim Meet Website address: www.besmarttinc.com</p> <p>Pre-Meet Information posted on website.</p> <ul style="list-style-type: none">• Meet Information will be posted on the website.• Downloadable Hy-Tek Events list (HYV.file) will be posted on the website.• List Teams whose entries have been received.• List Updated meet schedule.• List Warm-up Schedule and Team Warm-up Assignments.• List Timing assignments. <p>Post-Meet Information posted on website.</p> <ul style="list-style-type: none">• Downloadable Results (CL.2 file)• Downloadable Meet Back-up (Backup.zip File)
<u>Meet Requirement Statement:</u>	<p>In order to be eligible for the SC New Jersey Zone Championship Team or for NJ Swimming Athlete Reimbursement for sectional and national level meets, NJ Swimming policy stipulates certain participation requirements. As a NJ Swimming sanctioned meet, this meet counts towards those participation requirements.</p>
<u>Coaches Eligibility:</u>	<ul style="list-style-type: none">• All coaches “on the deck” must be members of USA Swimming.• All coaches must display their current Swimming card at all times.
<u>Swimmer Eligibility:</u>	<ul style="list-style-type: none">• All swimmers must be members of USA Swimming to enter and compete in this meet. <p>Unattached Swimmers.</p> <ul style="list-style-type: none">• All transfer swimmer(s) must swim unattached for 120 days from their last attached competition. Swimmers must use an UN- (New Team Alpha Code) as their team affiliation. All Unattached swimmers must be listed on the team’s official waiver entry form. <p>Age Groups that will be offered.</p> <ul style="list-style-type: none">• There will be 5/6, 7/8, 9/10, 11/12, 13/14, and 15/19 events.• No Time standards will be used. <p>Individual Entry Limits:</p> <ul style="list-style-type: none">• New Jersey Swimming only allows swimmers to enter and to compete in 3 individual events per day. <p>Age at Meet:</p> <ul style="list-style-type: none">• Age for this meet is: December 3, 2011



<u>Swimmers Unaccompanied by a USAS Certified Coach</u>	<p>Any swimmer entered in the meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. If a swimmer is not accompanied by a USA Swimming member coach, then it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</p>
<u>Meet Format:</u>	<ul style="list-style-type: none"> • This meet will be run in accordance to current USA Swimming Rules. • This meet will be run as a timed final meet. • This meet will be deck seeded with coaches checking in/scratching all swimmers. When the seeding has been posted, swimmers will report to the blocks. • Many of the events in the 11-over session will combine age-groups for competition. However, these events will be scored and award medals to each of the individual age-groups in the event (11-12, 13-14, 15-19).

MEET SCHEDULE: This is a one day meet consisting of two sessions:

Saturday, December 3, 2011	Warm-up Time	Start Time
Session #1 - A.M. Mini Meet Events for 10/Unders	7:00 A.M.	8:05 A.M.
Session #2 - P.M. 11/Over Events	TBA*	TBA*

- **Warm-up and start times for Session 2 will be determined and posted when all entries have been received.**

<u>Warm-up Procedures:</u>	<ul style="list-style-type: none"> • Warm-ups will be run under New Jersey Swimming Warm-up and Safety Guidelines. Warm-ups will include general warm-up lanes, sprint lanes, and pace lanes. • All swimmers must enter the pool from the starting end of the pool. • New Jersey Swimming officials will monitor warm-ups. <p><u>Warm-up Procedures based upon number of entries:</u></p> <ul style="list-style-type: none"> • There will be a one-hour warm-up session with sprint lanes offered in the final 15 minutes of warm-ups. - OR - (based on the number of swimmers/teams in the meet) • The warm-up sessions will be two 30-minute warm-ups divided by teams. There will be designated sprint lanes/pace lanes during the last 10 minutes. • Teams will be notified via email and on the web at www.besmartinc.com as to which warm-up procedure and schedule will be in force after all entries are received.
<u>Entry Times:</u>	<ul style="list-style-type: none"> • New Jersey Swimming does not allow 'NT' or 'No Time' to be used as an entry time. • There will be no qualifying times for this meet. • All entry times must be in short course yards.
<u>Check-In:</u>	<ul style="list-style-type: none"> • All check-in sheets must be turned into the scoring table 30 minutes before the start of each session. Swimmers that are swimming will have a line through their name. Swimmers that are being scratched will have their names circled with a "SCR" next to the circle. Swimmers scratching a single event will have a line through his/her name and the event number circled with "SCR" next to the circle. Failure to follow this procedure may result in the swimmer(s) being scratched from the session.



<u>Starts:</u>	<ul style="list-style-type: none">• The host club will determine if 'Fly-over'/'Over-the-top' starts will be used after a time line has been produced. This information will be posted in the pre-meet information.
<u>Scoring:</u>	<ul style="list-style-type: none">• No team scoring
<u>Awards:</u>	<ul style="list-style-type: none">• Medals will be awarded for the top 3 swimmers in each individual event and each of the designated age groups (i.e., 5/6, 7/8, 9/10, 11/12, 13/14, 15/19).
<u>Entry Fees:</u>	<ul style="list-style-type: none">• Individual Entry Fee: \$4.00• Make checks payable to: In Depth Aquatics
<u>Admissions and Programs:</u>	<ul style="list-style-type: none">• Admission will be \$5.00 per session.• Cost of Program will be \$5.00 for the entire meet.
<u>Entries:</u>	<ul style="list-style-type: none">• In accordance with NJS policy, team entries may be submitted by E-mail to: entries1@juno.com (When e-mailing your entries, please put clehmann2011 in the subject line.)• All entries must be Hy-Tek program entries as an attached file to an e-mail.• The meet entry coordinator will respond to e-mails entries within 48 hours. If you do not receive an e-mail response within 48 hours, assume that your email has not been received. It then becomes the e-mailer's responsibility to make sure that the host club's meet entry coordinator receives the e-mail. If you do not receive an e-mail response, you must contact the entry coordinator by email or phone.• An Entry Summary with a signed NJ Swimming waiver and a check must accompany or follow each entry.• Accuracy of seed times is essential. Incomplete entries will not be accepted.• Deck entries will not be accepted. No phone or faxed entries will be accepted.
<u>Results:</u>	<ul style="list-style-type: none">• Results will be sent via email to all teams.• Results can be found at www.besmartinc.com
<u>Host Club Responsibilities:</u>	<ul style="list-style-type: none">• The host club will provide a single timer in each lane throughout the meet.• The host club will have stopwatches available for volunteers helping to time.• The host club will e-mail all club entries back to the participating clubs.• The host club will create a warm-up schedule that will be fair and equal to all teams. This warm-up schedule will be e-mailed to all participating clubs and posted on the website: www.besmartinc.com no later than one week before the meet.• The host club will create timing assignments that are fair and equitable with as many teams participating as possible. These timing assignments will be e-mailed to all participating clubs and posted on the website: www.besmartinc.com no later than 1 week before the meet.
<u>Participating Club Responsibilities:</u>	<ul style="list-style-type: none">• Participating clubs must help with timing assignments. Timing assignments will be e-mailed to participating clubs and posted on the swim meet website: www.besmartinc.com one week prior to the meet.• Participating club parents must stay off the pool deck except for timing assignments.• Participating clubs should help with officiating whenever possible. List the club contact for club officials on the meet summary.



<u>Concessions:</u>	A concession will be in the lobby.
<u>Vendor:</u>	A swim vendor will be at the meet.
<u>Directions:</u>	<p>Saint Peter's College via the NJ Turnpike</p> <p>Exit 14 C (Holland Tunnel Exit) Exit on "Jersey City" ramp; straight through traffic light and make a U-Turn. At the light, turn right onto Montgomery Street. Continue up the hill on Montgomery Street, which will level off for a few blocks until the intersection of Montgomery Street and Kennedy Blvd. Our campus is on that intersection and Yanitelli Center is on Montgomery St., between Kennedy Blvd. and West Side Ave.</p> <p>Exit 15E Follow signs for Rte. 1-9 North; cross over two draw bridges and straight at the intersection with Rte. 440; you are on Communipaw Ave., with Lincoln Park to your left; proceed to West Side Ave. traffic light and turn left; at the 4th traffic light on West Side Ave., turn right onto Montgomery St. Yanitelli Center is to your left.</p> <p>Holland Tunnel Immediately out of tunnel, bear left (Route 1 and 9). Remain near the middle, as you will be exiting soon. After the Route 1 and 9/New Jersey Turnpike divide, bear right and then exit at ramp for "Jersey City, Kennedy Blvd."; proceed straight on the state service road until it ends at Kennedy Boulevard. Turn left (south) onto Kennedy Blvd. Follow it through Journal Square to Montgomery St. and turn right onto Montgomery Street. Yanitelli Center is on the right.</p> <p>Lincoln Tunnel Exit tunnel to NJ Turnpike and follow directions above; or, exit tunnel to Route 1-9 South and go to Tonnele Ave. traffic circle and then to Kennedy Blvd.; or, exit tunnel to Kennedy Blvd. and proceed south on Kennedy Blvd. to Montgomery Street, where you turn right and Yanitelli Center will be on the right.</p> <p>Pulaski Skyway, Route 1-9 and Belleville Turnpike All feed into the Tonnele Ave. traffic circle. From the circle go to Kennedy Blvd. and turn right (south); go a few blocks south to Montgomery Street and turn right; Yanitelli Center is on the right.</p>



Meet Events -

(There are no qualifying times for this meet.)

SATURDAY A.M. SESSION #1: 7:00 AM Warm-up; 8:05 AM Start

Event 1 Girls 9-10 50 Free	Event 13 Girls 9-10 100 IM
Event 2 Boys 9-10 50 Free	Event 14 Boys 9-10 100 IM
Event 3 Girls 7-8 50 Free	Event 15 Girls 9-10 50 Breast
Event 4 Boys 7-8 50 Free	Event 16 Boys 9-10 50 Breast
Event 5 Girls 5-6 25 Free	Event 17 Girls 7-8 25 Breast
Event 6 Boys 5-6 25 Free	Event 18 Boys 7-8 25 Breast
Event 7 Girls 9-10 50 Back	Event 19 Girls 9-10 50 Fly
Event 8 Boys 9-10 50 Back	Event 20 Boys 9-10 50 Fly
Event 9 Girls 7-8 50 Back	Event 21 Girls 7-8 25 Fly
Event 10 Boys 7-8 50 Back	Event 22 Boys 7-8 25 Fly
Event 11 Girls 5-6 25 Back	Event 23 Girls 7-8 100 IM
Event 12 Boys 5-6 25 Back	Event 24 Boys 7-8 100 IM

SATURDAY AFTERNOON SESSION #2: Warm-up and Start Times TBA

Event 25 Girls 11-12 200 IM	Event 35 Girls 11-12 50 Breast
Event 25 Girls 13-14 200 IM	Event 36 Boys 11-12 50 Breast
Event 25 Girls 15-19 200 IM	Event 37 Girls 13-14 100 Breast
Event 26 Boys 11-12 200 IM	Event 37 Girls 15-19 100 Breast
Event 26 Boys 13-14 200 IM	Event 38 Boys 13-14 100 Breast
Event 26 Boys 15-19 200 IM	Event 38 Boys 15-19 100 Breast
Event 27 Girls 11-12 100 Free	Event 39 Girls 11-12 100 Fly
Event 27 Girls 13-14 100 Free	Event 39 Girls 13-14 100 Fly
Event 28 Boys 11-12 100 Free	Event 39 Girls 15-19 100 Fly
Event 28 Boys 13-14 100 Free	Event 40 Boys 11-12 100 Fly
Event 29 Girls 15-19 200 Free	Event 40 Boys 13-14 100 Fly
Event 30 Boys 15-19 200 Free	Event 40 Boys 15-19 100 Fly
Event 31 Girls 11-12 100 Back	Event 41 Girls 11-12 50 Free
Event 32 Boys 11-12 100 Back	Event 41 Girls 13-14 50 Free
Event 33 Girls 13-14 200 Back	Event 41 Girls 15-19 50 Free
Event 33 Girls 15-19 200 Back	Event 42 Boys 11-12 50 Free
Event 34 Boys 13-14 200 Back	Event 42 Boys 13-14 50 Free
Event 34 Boys 15-19 200 Back	Event 42 Boys 15-19 50 Free



Caitlin Lehmann Memorial Mini & 11/Over Meet

December 3, 2011

ENTRY SUMMARY

TEAM: _____ **USA CLUB CODE:** _____

NAME (S) COACH (ES): _____

CLUB MAILING ADDRESS: _____

ENTRY CONTACT PERSON: _____

Phone No. _____ Fax No. _____ E-Mail _____

TIMERS/OFFICIALS CONTACT PERSON: _____

Phone No. _____ Fax No. _____ E-Mail _____

ENTRY FEE SUMMARY:

Number of Individual Entries: _____ X \$4.00 = _____

Please make checks payable to: In Depth Aquatics

WAIVER

In consideration of the acceptance of this entry, I/we hereby for myself/ourselves, my/our heirs, administrators and assignors, waive and release any and all claims against USA SWIMMING, Saint Peter's College, BE SMARTT, Inc., and Cougar Aquatic Club and their staffs for any injuries and/or expenses incurred by me/us at the swim meet, or while on the road to and from the meet. I/we an/are USA SWIMMING registered athletes and eligible to compete in all of the events I/we have entered.

Signature: _____
(Club Official, Coach, and/or Parent or Guardian)

Date: _____



New Jersey Swimming Inc.

Meet Verification Form

Club Name _____ Club Code _____

Coach's Name _____ Phone # _____

E-mail Address _____

Postal Address _____



NEW JERSEY SWIMMING

I hereby certify that all swimmers and coaches listed on the entry or hard copy with disk entries, for the **2011 Caitlin Lehmann Memorial Meet** to be held on December 3rd, 2011 are registered members of New Jersey Swimming/ United States Swimming. All United States Swimming numbers are correctly listed and, unless otherwise noted, are not required to swim unattached (UN) due to the 120-day transfer. Also I acknowledge that deck access is limited to coaches and/or officials working the meet and displaying their credentials.

Signature _____ Date _____

(Signature cannot be photocopied)

Article 302.4 of the USA Swimming Rules and regulations.

FALSE REGISTRATION: An LSC may impose a fine of up to **\$100 per event** against a member coach or a member club's representative signing a document which indicates a swimmer is registered with United States Swimming for a meet when that swimmer is not properly registered or eligible to compete for that club. This will be enforced by the LSC and the LSC will be entitled to the fines imposed.

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____